Proper Heading

Speech Outline

I.  **INTRODUCTION**

A. **Attention Getter/Hook** – create information hunger!

B. **Audience relevance** - State reasons why your audience may be interested in your particular career path choices. (i.e - a love for classic literature, desire to work with people, strong interest in helping others, great schedule).

C. Explain your **experience/ credibility** with your career path choices - How does your GPA and standardized test scores support your aspirations? What other information proves you have strength/ability in this area of academic interest? Express your passion and enthusiasm by disclosing a personal connection between you and your career path choices.

D. **Thesis** – this may or may not be different than the one your wrote for your essay

E. **Preview** – Preview uses **signal words** and states the **main points** using clear, concise phrasing.

II. **BODY – Each Main Point must make reference to at least 1 source (for a total of 3 sources)! (i.e. – “According to the Bureau of Labor Statistics…”)**

***Transition: Preview Reasons then signpost:***

A. **Main point 1**: Academic Interests

1. Reason 1

2. Reason 2

3. Reason 3

***Transitional Sentence: (Review reasons, signpost, and then preview next reasons)***

B. **Main point 2**: Educational Goals

1. Reason 1

2. Reason 2

3. Reason 3

***Transitional Sentence: (Review reasons, signpost, and then preview reasons)***

C. **Main point 3**: Career Information

1. Reason 1

2. Reason 2

3. Reason 3

***Transitional Sentence: (Review reasons)***

III. **CONCLUSION**

A. ***Signpost*** signals to the conclusion

B. Restate your thesis

C. Review **main points - briefly**

D. **Refer back to your attention getter/memorable closer**!

**IV. DELIVERY**

* Extemporaneous (conversational) and enthusiastic
* Vocal Delivery: Volume, Rate, Inflection
* Nonverbal delivery: Gestures/Body/Movement/Facial Expressions
* Eye Contact

**V. OVERALL EFFECTIVENESS**

* Topic – do you express the importance of the career – the difference you will make?
* Rhetorical Sensitivity – does your speech consider that other students may not be interested in /knowledgeable about your topic
* Purpose – do you provide compelling reasons why you have picked the best career path for you?
* Overall organization – do you use appropriate signal words/phrasing to show a clear pattern of organization?

Deductions:

* Over time or under time – 5 points
* Missing rubric (instructor evaluation) – 5 points
* Missing final outline – 5 points
* Works Cited for images/any new sources used for speech –5 points

Extra Credit:

Uniform (dress up)/Hand out (get permission for other creative ideas) – ADD 3 points

**VISUAL RESOURCES**: I understand that I must have *my poster* to Mrs. Todd by **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.

Initial Here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- |
| **Rubric for Career Research Project Poster 28x21** |
| Appearance & Creativity (21 points):   |  |  |  | | --- | --- | --- | | * Neatness (3pts.) | * use of color (3 pts.) | * use of whole board (3 pts.) | | * Pictures/objects (3 pts.) | * Charts/Graphs (3 pts.) | * NAME (3 pts.) * Correct Size Poster Board (3 pts.) | |

I understand that the *time requirement* for the speech is 6-8 minutes long, and that I have up to 120 seconds to end my speech. Consequently, if I go over the 5 minutes, I lose 5 points off my presentation grade.

In the same way, I will lose 5 points if I do not meet the time requirement of 6-8 minutes. \*\*If you choose to use a video clip – it may only be 30 seconds of your speech.\*\*\*

Initial Here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that there is *no schedule*. Mrs. Todd will take volunteers starting on Monday and when/if there are no more volunteers, she will choose who will present next. The speeches will begin on Monday and conclude on Friday. Please be prepared to present at any time in between! (We have time for approximately 6-7/day)

Initial Here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that I may use *notes during my speech*, but that entire reading from notes or frequent references to notes will mean little to no eye contact with the audience.

Initial Here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that points may be deducted for failure to turn in an outline and Works Cited page and/or instructor evaluation*.*

Initial Here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please initial and submit this completed outline, Works Cited page, and your rubric on the day you present!